

October 7, 2004

**INDEPENDENT STUDY GUIDELINES
NYU SOCIOLOGY DEPARTMENT**

Students petitioning for internship or independent study credit must be declared sociology majors with a minimum of four sociology courses completed. Students are required to submit a one-page synopsis of a proposed topic (for internships students will need to submit a synopsis of exactly what their internship entails and how they intend to address their duties in a sociology-based project along with a brief letter from their supervisor confirming these duties) to the Director of Undergraduate Studies.

If the project is approved the student will next need to find a faculty sponsor within the department. We will make an effort to match students with professors who have a specialty in their area of interest.

The credit load for the internship/independent study should reflect the level of work agreed upon by the student and their sponsor. A reasonable culmination of a 2-credit internship/independent study would be a 10-page minimum paper and a pass/fail grade (the student must petition to take the study pass/fail with CAS Advising once they have registered). If the student wishes to do the internship/independent study for 4 credits, they will need to complete a 20-page minimum paper and must get a letter grade for the course.

In order to ensure that students are receiving an appropriate amount of instruction during the academic semester, we will not allow students to begin any internships or independent study credit work after the second week of classes.